

**UNION
SCHOOL
DISTRICT**

**BOARD OF DIRECTOR'S
March 20, 2025**

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT
AGENDA
March 20, 2025

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda
- VI. Approval of Minutes: February 20, 2025 regular board meeting minutes.
- VII. Announcements
 - None
- VIII. Correspondence
 - Pennsylvania College of Technology Advanced Manufacturing Pre-Apprenticeship Agreement for Training Services. This is grant funded and no cost to the partnering school for the 2024-2025 program year.
- IX. Visitor/Comments
 - None
- X. **Administration Report**
School Police Officer
Food Service Director
Technology Department
Maintenance Department
Special Education Director
Elementary Principal
High School Principal
Superintendent's Report
- XI. **Board Reports**
Finance Report
Personnel Report
Curriculum/Instruction & Matters
Buildings, Grounds & Transportation
Athletic Report
Career Center Representative
Riverview IU6 Representative
- XII. Old Business
- XIII. New Business
 - Approve the updated attachment to the following policies:
 - 247–Hazing
 - 249–Bullying/Cyberbullying
 - 252–Dating Violence

- Approve the 1st reading of the following policies:
 - a. Policy & Attachments No. 103: Discrimination/Harassment Affecting Students.
 - b. Policy & Attachments No. 103.1: Nondiscrimination–Qualified Students with Disabilities.
 - c. Policy & Attachments No. 104: Discrimination/Harassment Affecting Staff
 - d. Policy No. 336: Personal Necessity Leave
 - e. Policy No. 339: Uncompensated Leave
 - f. Policy No. 824: Maintaining Professional Adult/Student Boundaries

XIV. Visitors/Comments

XV. Adjournment

UNION SCHOOL DISTRICT
Administrative Reports
March 20, 2025

I. School Police Officers

SES

- Social Media issues being addressed
- Notification to parents concerning student access to social media
- Student actions in restrooms
 - Influence of television and social media (Diddy Party Incident)
- Video Server - was repaired once it was noticed that recording was interrupted

UHS

- Continued Issues with plates being thrown in the trash
 - Supervising trash can and follow up with video
- Two vaping incidents were recorded for the month
 - Non-traffic citation internally was filed
- Revised discipline was imposed for choking incident reported last month as notified via email
- Online threat was reviewed by the TAT Team, PSP notified, and a trespass letter sent to the threatening individual as notified via email
- Ambulance reported to the school and student was transported to Clarion Hospital as per email notification
- Jr. High girls engaged in scratching event - notification by parent to SPO/Administration
 - Disciplinary action imposed per the matrix as reported via email
- Two Safe2Say notifications were received
 - Online notification that a group of students were picking on another student during breakfast. No names were provided. Officer Carmichael reviewed video footage and ascertained who the students were which was reported to the principal.
- SPO assistance was requested by a paraprofessional to remove a student for disruptive behavior
 - Suggestion to have this group travel to the restroom before class begins to limit disruptions of individual students going one after the other
- Video reviewed concerning a student taking a picture of a teacher, sharing it, and another student posting it on social media
- Officer assistance in assessing a student who fell asleep in class and was unresponsive
 - No medical issues found nor exposure to medications/drugs
- Title IX investigation initiated
 - Two male students engaging in behavior which may qualify under Title IX was reported initiating an investigation

II. Food Service Director

- National Breakfast Week - March 3 - 7, 2025 - students who ate breakfast were entered into a drawing to win a \$25.00 Amazon card. 3 winners were drawn at each building. Breakfast participation increased by 13% at Sligo Elementary and 10% at Union High School for the week of March 3 - 7, 2025.

III. Technology Department

- Support Tickets
 - 85 support tickets from 2/2/25 to 3/12/25
 - 645 support tickets from 8/1/24 to 3/12/25
- Helped staff with finalizing the entry of Budget Requests for next school year.
- Participating in Transfinder Training
- Canceling out old Phone Services with Windstream

IV. Maintenance Department

- Had the coolant leaks on the generator at Sligo repaired.
- Had Stahlman's replace the domestic hot water tank at Sligo.
- Ordered a new garbage disposal for HS kitchen.
- Ordered a new hot water booster heater for the HS dish washer.
- Unclogged the main drain line in the HS kitchen.
- Started inventory for the supply budget.
- Scheduled the Stem Gym summer recoat.
- Worked on the new Central Office.
- Replaced the ignitor on one of the HS domestic hot water boilers.

V. Special Education Director

- Extended School Year

VI. Elementary Principal's Report

- Mrs. Monnoyer and Mrs. Renfrew presentation OLSAT and MTSS

<https://docs.google.com/presentation/d/1PbgnGx2YplzF39TaLU5embWBVmNXNf4sgRNBU TGYJSA/edit#slide=id.p>

VII. High School Principal's Report

- Savanna Libecco and Stephen Hepler qualified for PMEA State Band
 - Congratulations!
- Science Textbook Purchase Request - Science Textbook/Curriculum Purchase Request
- Waiting on Winter Keystone Scores
- Spring Sports off and running
- Preparations are being made for Keystone and PSSA tests
 - 6th and 7th grade will take tests entirely online
 - 25-26 PDE will mandate all tests be online

VIII. Superintendent's Report

- Football Uniforms
 - Met with rep about style, price, etc.
- No response yet about withholding extracurricular funds from 21st Century Cyber Charter School
 - We are withholding the 3200 code number divided by the ADM for the 2023-2024 school year
 - [Need to revise the form to reflect this change](#)
- We are patiently waiting for responses to our advertisement for a new van service contract provider
 - No responses yet
 - Deadline is 3/20
- Bus schedules
 - Permanent route schedule Monday - Friday
 - Different stops create confusion for students
 - Risk of students going to wrong stops
- Receipt and review of proposed solar agreement
 - Questions for the solicitor and email shared with the Board
- Title IX Investigation
 - Investigation conducted by SPO
 - Decision Maker - Mr. Minick
- TAT
 - Crisis event requiring an ambulance
 - Threat on social media
 - Police intervention

- **Trespass letter sent**
- **Continued improvement in response/actions during fire drills using Raptor**
- **Release time**
 - **Incidents during release time are not under USD jurisdiction unless they carry over to the school day**
- **Last student on expulsion from 2023-2024 returned to school**
 - **Some student are getting close to recommendation for expulsion for this year**
 - **Chronic behavioral issues**
- **Revised Cyber Form**
 - **Request to participate in district extracurricular/intramural activities**
 - **Change reflects actual procedure - withholding of funds derived by dividing the 3200 code amount from the previous year by the ADM of that year**
 - **Will be included in the 2025-2026 student handbook**
- **Substitute teacher rates**
 - **Possible increases to keep pace with local schools**
 - **Other area schools are raising rates**
- **Special Ed**
 - **Waiting for court ruling on age at which students no longer qualify for attendance**
 - **Currently until 22nd birthday due to stay of court order**
- **NTHS - New Inductees**
 - **Owen Saylor**
 - **Caden Burns**
 - **Skylar Harris**
 - **Current Members**
 - **Brailagh Claypoole**
 - **Kira Hetrick**
 - **Marrisa Smith**

UNION SCHOOL DISTRICT
Finance Report
March 20, 2025

Board Action Requested

- I. Treasurer's Report**
Approve the Treasurer's Report for the month ending February 28, 2025.
- II. Accounts Payable List**
Approve the Accounts Payable List for the month ending March 31, 2025.
- III. 2025-2026 Riverview IU6 Budget**
Approve the Riverview IU6 2025-2026 General Operating Budget, in the amount of \$1,673,821.00 (Budgeted Expenditures), with Union School District's Projected share of members by withholdings \$4,122.00. (2024-25 budget was \$1,602,983.00, with Union School District's share being \$4,337.00)
- IV. The Meadows Letter of Agreement**
Approve The Meadows Letter of Agreement with the Union School District for mental health and educational services for a three year agreement starting with the 2025-2026 school year through the 2027-2028 school year. The cost will be \$100.00 per day for educational services.
- V. Memorandum of Understanding**
Approve the Memorandum of Understanding between the Union Education Association and the Union School District regarding Tuition Reimbursement. This agreement will be effective July 1, 2025 and shall remain in force for the remainder of the current Collective Bargaining Agreement.
- VI. General Supplies Purchase**
Approve the purchase of the 2025-2026 general supplies from Kurtz Bros. of Clearfield, PA., in the amount of \$23,381.43. (2024-2025 amount was \$17,331.56)
- V. Riverview IU 6 Donation**
Accept the donation of a hydroponic unit, valued at \$4,995.00 from the Riverview IU6.
- VI. Gordian Proposal**
Approve the proposal from Gordian for the purchase and installation of doors, hardware, and bollards at Union High School and Sligo Elementary School. Total cost is \$102,708.95, paid through PCCD Grant.
- VII. 2025-2026 Football Uniform Purchase**
Approve the purchase of football uniforms from BSN Sports in the amount of \$13,201.60. To be paid out of the 2025-2026 budget

UNION SCHOOL DISTRICT

Personnel Report

March 20, 2025

Board Action Requested

- I. High School Teacher Hire**
Hire _____ as High School English Teacher, effective August 14, 2025 at step ____ of the master's salary scale of the Union Education Association Agreement.

- II. Unpaid Leave of Absence**
Approve March 31, 2025 as an unpaid leave of absence to employee #141.

UNION SCHOOL DISTRICT
Curriculum Report
March 20, 2025

Board Action

I. Conferences

Approval is requested for staff attendance at the following conference/workshop, etc.:

- a.** Conference: School Wellness Retreat
Staff: Andy Carlson, Tom Minick and Lindsey Cookson
Location: Gateway Lodge, Clarion PA
Date: Wed.-Thurs., June 11-12, 2025
Approx. Cost: \$60.00
Funding Source: General Fund

II. Student Trips

Approval is requested for the following student trips during the school year

- a.** Student Trip: STEM Competition
Students: 4–5th grade STEAM Students and Jake Weckerly
Location: Clarion YMCA
Date: Thurs., March 27, 2025
Approx. Cost: \$134.00
Funding Source: General Fund
- b.** Student Trip: Yearbook Ad Sale Field Trip
Students: 17 Yearbook Club Members, Nick Rimer & Scott Kindel
Location: Clarion/Sligo/Rimersburg
Date: Wed., April 16, 2025
Approx. Cost: \$330.00
Funding Source: General Fund
- c.** Student Trip: NHS Event Red Cross Blood Drive
Students: 10 National Honor Society Members & Anthony Beveridge
Location: Union High School
Date: Tues., May 6, 2025
Approx. Cost: \$79.74
Funding Source: General Fund
- d.** Student Trip: 3rd Grade Field Trip
Students: 44–3rd Grade Students, Julie Jordan, Rebecca Dill, Tisha Frederick, & board approved chaperones
Location: Cook Forest
Date: Tues., May 20, 2025
Approx. Cost: \$124.00
Funding Source: PTO

e. **Student Trip:** **3rd Grade Field Trip**
Students: **44–3rd Grade Students, Julie Jordan, Rebecca Dill, Tisha Frederick, &**
 board approved chaperones
Location: **Heinz History Center, Pittsburgh, PA**
Date: **Thurs., May 8, 2025**
Approx. Cost: **\$485.00**
Funding Source: **PTO**

III. **Bible Club**
 Approve a voluntary Bible Club under the advisement/supervision of Mrs. Lauer.

UNION SCHOOL DISTRICT
Buildings, Grounds, and Transportation Report
March 20, 2025

Board Action Requested

- I. Disposal of School Property**
- Approve the following disposal of school property, at the request of Brad Kirkwood:
- Cub Cadet Riding Mower–Disposal via Municibid
 - 22 HP Craftsman Riding Mower–Disposal via Municibid
 - Bridgeport Mill–Disposal via Municibid
- Approve the following disposal of school property, at the request of Megan Corle:
- American Electromedics Audiometer–Disposal via garbage as the earliest known calibration was in 1998 and replacement parts are no longer made for this machine.

UNION SCHOOL DISTRICT
Athletic Report
March 20, 2025

Board Action Requested

- I. Head Varsity Girls Basketball Coach**
Hire Kelli Kifer as the Head Varsity Girls Basketball Coach for the 2025-2026 school year at the salary of \$3,126.00.
- II. Assistant Varsity Girls Basketball Coach**
Hire Haley Sherman as the Assistant Varsity Girls Basketball Coach for the 2025-2026 school year at the salary of \$2,204.00.
- III. Head Jr. High Girls Basketball Coach**
Hire Tracie Bowser as the Head Jr. High Girls Basketball Coach for the 2025-2026 school year at the salary of \$1,435.00. All clearances are on file.
- IV. Head Varsity Boys Basketball Coach**
Hire Logan Pistorius as the Head Varsity Boys Basketball Coach for the 2025-2026 school year at the salary of \$3,126.00.
- V. Assistant Varsity Boys Basketball Coach**
Hire Josh Meeker as the Assistant Varsity Boys Basketball Coach for the 2025-2026 school year at the salary of \$2,556.00.
- VI. Head Jr. High Boys Basketball Coach**
Hire Tracie Bowser as the Head Jr. High Boys Basketball Coach for the 2025-2026 school year at the salary of \$1,435.00. All clearances are on file.
- VII. Varsity Girls Basketball Volunteers**
Approve the following volunteers for Varsity Girls Basketball for the 2025-2026 school year: Rick Atzeni, Hannah Atzeni, and Dustin Kifer. All clearances are on file.
- VIII. Varsity Boys Basketball Volunteers**
Approve the following volunteers for Varsity Boys Basketball for the 2025-2026 school year: Matt Bish, Tony McGarvey, and Shawn Pistorius. All clearances are on file.
- IX. Jr. High Boys Basketball Volunteer**
Approve Caden Rainey as a volunteer for Jr. High Boys Basketball for the 2025-2025 school year. All clearances are on file.
- X. Jr. High Baseball Volunteer**
Approve Jake Dehart as a Jr. High Baseball Volunteer for the 2024-2025 school year. All clearances on file.
- XI. Jr. High Baseball Volunteer**
Approve Paul Murray as a Jr. High Baseball Volunteer retroactive to March 12, 2025 and for the remainder of the 2024-2025 school year. All clearances are on file.